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Human and Community Development Committee Minutes

6/13/2011

Offices of the Chicago Metropolitan Agency for Planning (CMAP) DuPage County Conference Room Suite 800, 233 S. Wacker Drive, Chicago, Illinois

Committee Members Sheri Cohen, Co-Chair Present:

Ngoan Le, Co-Chair

Beata Welsh (on behalf of Jay Ciavarella)

Jan Ward

Tammy Wierciak Amy Rynell Lynn O'Shea Jennifer Hirsch Walter Meyers Laura Schneider

Ngoan Le

David Pankratz (by phone) Karin Norrington-Reaves

Ianna Stansel

StaffPresent: Drew Williams-Clark, Liaison

Rosa Ortiz

Samyukth Shenbaga

Bob Dean

Jessica Simoncelli Kendra Smith

Samantha Robinson Dan Ungerleider Kristin Ihnchak

1.0 Call to Order and Introductions

Committee Co-Chair, Sheri Cohen, called the meeting to order at approximately 10:05a.m.

2.0 Agenda Changes and Announcements

Items 5.0 and 4.0 were reversed to help jog committee members' memories of the discussion on comprehensive plans. Last month, Pete and Sam gave a great overview of how and why municipalities develop comprehensive plans. At the June meeting two comprehensive plan projects were presented. A discussion followed about ways for the

committee to add value to those plans' development.

3.0 Approval of Minutes – 05/09/2011

A motion to approve the minutes of the May 9th meeting, was presented by Jan Ward and seconded by Tammy Wierciak. With all in favor, the motion carried.

4.0 LTA Program Updates

4.1 Blue Island Comprehensive Plan

Sam Shenbaga, CMAP staff, provided an overview of how the agency is providing technical assistance to the City of Blue Island on drafting a comprehensive plan. The plan will be based on the priorities set forth in the Blue Island Plan and including the following elements: Land Use; Natural Resources/Sustainability (including brownfields); Transportation; Utilities & Community Facilities; Economic Development; Housing; and Arts & Culture. Blue Island also requested that CMAP assist with public participation and facilitation of relevant comprehensive planning activities at Blue Island Plan Commission meetings. Arts and culture were identified as potential areas of the plan. Staff are conducting key informant interviews and public meetings to determine topics of focus, including arts and culture. The committee suggested collaborating with other groups working in south Cook suburbs to improve implementation outcomes in the Blue Island comprehensive plan. Others noted that successes have already resulted from recent southland projects and should be highlighted in communications. Finally, it was pointed out that implementation can be facilitated by identifying timelines and responsible actors or organizations.

4.2 Forest Park Sustainability Master Plan

Rosa Ortiz, CMAP staff provided an overview of the technical assistance that the agency is providing to the Village of Park Forest in developing a Sustainability Master Plan that is consistent with the recommendations in the Livable Communities element of GO TO 2040 plan. The Sustainability Master Plan will establish comprehensive measures by which the Village can transform Park Forest from an aging suburb into a model, sustainable community. Committee members discussed the challenges around specific targeted reductions in VMT. There was also discussion around the engagement of various age groups in plan development. CMAP has plans to engage youth through specific outreach mechanisms, while seniors are being engaged via two senior centers in Park Forest. Staff are looking at other existing regional, subregional and local plans to ensure that indicators and strategies align. These will also be distributed to Park Forest stakeholders for engagement. Committee members suggested that hospital closures might also have impacts on Park Forest. There will be an item in the July agenda to discuss the impacts of the proposed FY2012 state budget on health and human services. CMAP staff made it clear that the agency needs to focus on its core mission, but will engage public health partners where appropriate.

5.0 Municipal Comprehensive Plans and HCD Subject Matter

Having learned much about comprehensive plans at this meeting, the committee entertained a discussion on how best to proceed on providing input into comprehensive plans being developed with CMAP technical assistance under the LTA program. Two key areas of focus for the committee include HCD subject matter expertise and strategies

to engage communities. It was determined that CMAP staff will henceforth pose questions to the committee where they can add value when LTA projects are presented.

6.0 Committee Member Models of Best Practice

6.1 Environmental Justice Toolkit: Selection Committee

CMAP staff provided an overview of how community need was used to identify and prioritize LTA projects as a means to advance the discussion surrounding modification of the selection committee model presented by the Center for Neighborhood Technology (CNT) at the May meeting. Committee members thought that MetroPulse could be used to quantify equity.

6.2 Models of Community Engagement and Collaborative Leadership

The DRAFT community engagement strategy was posted on the HCD Committee meeting materials webpage. CMAP staff provided an overview on the strategy and ask the committee for feedback and input. Jennifer volunteered to facilitate a discussion in August on different models of engagement being deployed now throughout the region. A small group of committee members volunteered to develop that agenda item. A meeting of that group has been scheduled for 10am, Wednesday, July 27th at CMAP.

7.0 Regional Updates

Drew gave an overview of MetroPulse (<u>www.metropulsechicago.org</u>) improvements coming down the pipeline in the summer of 2011. These include involvement in the Apps for Metro Chicago Illinois contest (<u>www.appsformetrochicago.com</u>, release of an iPhone app and an upcoming webinar on how municipalities can use the website.

8.0 Other Business

Walt noted that there would be senior advocacy training sessions coming up regarding projected budget problems in 2014. Amy also noted that IMPACT plans to release a literature review soon about the economic impacts of the recession on service providers. Beata announced that JARC/New Freedom program applications were received by RTA.

9.0 Next Meeting

The Human and Community Development Committee will meet next on Monday, July 11th, 2011 at 10:00am in the DuPage County Conference Room at CMAP.

10.0 Adjournment

A motion to adjourn at 12:05 p.m. carried.

Respectfully submitted,

Drew Williams-Clark

Committee Liaison

6/13/2011